



DAYTONA STATE COLLEGE

Course Policies and Syllabus

Course Number: EMS 2604L Lab
Instructor: Lt. Christopher S. Taylor, AS, EMT-P
Lead Lab Instructor
Dr. Winston R. Warren
Title: Associate Professor, EMS
Co-instructors: Michael Hayes, Michael Inglett, Bryan Smith
Office: Building 320, Room 021, Daytona Beach Campus
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Course Description: Paramedic 2 Lab is part of the second phase of the paramedic program. The student will practice skills previously learned in Paramedic 1 Lab and learn new skills in EKG interpretation, cardiac monitoring, 12-lead EKG interpretation, transcutaneous pacing, defibrillation, synchronized cardioversion, intraosseous needle insertion, and pediatric airway management. A large emphasis is placed on respiratory, cardiovascular, and other commonly seen emergencies. Additionally, pharmacology and related scenarios will be incorporated into the teaching scenarios.

Pre-Requisites: The student must have successfully completed EMS 2603, EMS 2603L, and EMS 2666.

Co-Requisites: The student must be enrolled in EMS 2604 (Paramedic 2) and EMS 2667 (Paramedic 2 Clinical)

Student Learning Outcomes: Upon completion of this course, the student will be able to perform the following:

- Understand the proper assessment techniques and treatment for respiratory and cardiovascular emergencies.
- Understand the proper assessment techniques and treatment for other medical emergencies including: allergic reactions, endocrine, GI, toxicology, behavioral, renal, environmental and related miscellaneous emergencies.

Class Format: All teaching activities will occur in the laboratory setting. In an effort to accommodate a typical fire department schedule, the lab will only be held on the Volusia County “B” Shift rotation. A list of dates detailing the Paramedic 2 Lab Schedule was initially distributed in P1, which you are responsible for maintaining throughout the entire program.

Required Textbook(s):

- American Academy of Orthopedic Surgeons, Nancy Caroline's Emergency Care in the Streets, Sixth Edition / 2008, Jones and Bartlett Publishers, ISBN: 0-7637-2907-8
- Walraven. Basic Arrhythmias, 7th Edition. ISBN: 13: 978-0-13-500238-4
- Advanced Cardiovascular Life Support (ACLS): American Heart Association, ACLS Provider Manual, 2011
- Link to Daytona State College Bookstore is as follows:
<http://shop.efollett.com/htmlroot/storehome/daytonabeachcommunitycollege173.html>

Classroom Policies:

1. **Disclaimer:** Teaching policies and regulations for this course are not open for discussion or negotiation. This syllabus has been constructed to be as complete as possible, but is by no means a binding document. I reserve the right to alter policies, procedures, and the syllabus as needed. Any and all changes will be communicated in class and sent electronically.
2. **How to proceed through the course:** Paramedic 2 lab is extremely challenging with an emphasis on Cardiology. The course is based on assessing and appropriately treating medical emergencies frequently seen by paramedics in the field/clinical setting. This course corresponds to the lecture materials covered in EMS 2604, students will practice the psychomotor aspects of the program. Students should read the chapter being studied and presented in Lab each day and be prepared to practice in the lab setting.
3. **Handling of assignments:** All assignments must be submitted by the end of lab on the date it is due and are NOT to be submitted electronically unless otherwise noted. Assignments submitted late will NOT be accepted and a zero will be assigned for said assignment. Assignments will be emailed or posted on Dr. Warren's Daytona State College webpage.
4. **Communication:** Due to the dynamic nature of the paramedic program, communication will be conducted through face-to-face, email, phone calls and/or texting. Students may expect responses to email and voicemail within 1-2 business days.
5. **Interaction:** It is expected that each student will actively participate and interact with his/her cohorts and the assigned lab instructors. Examples of interaction include, but are not limited to activities such as games, group projects, small/large group, demonstrations, discussions and presenting information in front of the class.
6. **Attendance and Lateness Policy:** Students are expected to attend all labs and should the need arise, cannot miss more than 10% of the scheduled lab days. If the established 10% is exceeded the student will be dismissed from the program and a final grade of "F" will be assigned for the course.
7. **Late Work/Make-up Work and Exams:** If a student is absent on the date of a lab quiz, they will receive a score of zero and will have to take the missed exam as a Retest providing that option is still available. Despite the score received under the aforementioned circumstances, the highest score the student will be awarded is 70%. If a quiz is missed it must be made-up within one week from the date the exam was originally administered. It is the student's sole responsibility to speak with the instructor to make suitable arrangements to take the quiz.

8. **Classroom Etiquette:**

- a. Students are expected to conduct themselves in a professional, courteous, mature and respectful manner at all times, which should be reflective of the Daytona State College EMS Program. While attending Lab the Daytona State College EMS uniforms are to be worn for the duration of each Lab and should be punctual. Therefore, please attend to your needs before entering the room. Students who come late or leave during the class are a distraction to both the instructor and other students.
- b. Inappropriate and disruptive behavior will not be tolerated. Examples of the aforementioned include, but not limited to speaking out of turn, excessive talking, chatting or verbal communication, expulsion of bodily gases, or slumbering
- c. The use of cellular phones, MP3 players and other electronic devices is also a distraction. Please ensure electronic devices are off (or on silent alert). If an emergency arises, please be courteous to your fellow students and leave quietly. Finally, cell phones, watch alarms, beepers, etc. are strictly prohibited in the examination room. Any exceptions to this policy must be voiced in writing to the instructor and will be taken into consideration on a case-by-case, day-by-day basis. The student is expected to comply with all the rules and regulations provided in the handbook of Daytona State College EMS rules and regulations. Failure to comply will lead to disciplinary action up to and including expulsion from the program.

Student Rights & Responsibilities (see *Student Handbook at the website* <http://www.daytonastate.edu/current.html>)

- a. Daytona State College is committed to providing you with quality instruction, guidance, and opportunities for academic and career success by fostering academic excellence in a supportive and personalized learning environment. Maintaining high standards of academic honesty and integrity in higher education is a shared responsibility and an excellent foundation for assisting you in making honorable and ethical contributions to the profession for which you are preparing. In order to preserve academic excellence and integrity, the College expects you to know, understand, and comply with the Academic Integrity Policy, which prohibits academic dishonesty in any form, including, but not limited to, cheating and plagiarism. Grades conferred by instructors are intended to be, and must be, accurate and true reflections of the coursework actually produced and submitted by you.
- b. All cases of suspected violations of the Student Code of Conduct, including academic dishonesty, are reported to the Judicial Affairs Office for resolution.
- c. **Forms of Academic Dishonesty**
 - Cheating- Cheating can be defined as: receiving or giving unauthorized assistance on a quiz, test, exam, paper, or project or unauthorized use of materials to complete such; collaborating with another person(s) without authorization on a quiz, test, exam, paper, or project; taking a quiz, test, or exam for someone else or allowing someone else to do the same for you.
 - Plagiarism -Plagiarism can be defined as: submitting work in which words, facts, or ideas from another source are used without acknowledging that the material is borrowed whether from a published or unpublished source. For specific information on how to document information from

- other sources, students should check with their instructors, academic departments, or a recognized writing manual, such as the MLA or APA.
- Fabrication -Fabrication can be defined as: listing sources in a bibliography that one did not actually use in a written assignment; presenting false, invented, or fictitious data/evidence in a written assignment.
- d. **Other Academic Misconduct:** Other Academic Misconduct might include, but is not limited to:
- In a testing situation, conduct, such as, looking at a classmate's test, talking to a classmate, or leaving the classroom without the instructor's or proctor's permission.
 - During final skills testing all students are required to place their cell phones at an instructor monitored table to limit the possibilities of misconduct. Once testing has begun, any student caught with a cell phone will be engaged in Academic Misconduct, which will result in being dismissed from testing for the day and possible dismissal from the program.
 - Obtaining by the theft/purchase OR selling/ giving part or all of a test.
 - Entering an office or building for the purpose of changing a grade on a test, assignment, or in a grade book or for the purpose of obtaining a test.
 - Altering or attempting to alter academic records of the College which relate to grades; being an accessory to same.
- e. **College Network Acceptable Use Policy:** The purpose of this policy is to outline the acceptable use of the network and resources provided by Daytona State College and to establish a culture of openness, trust, and integrity. Please make yourself very aware of this policy by clicking these two links:
<http://www.daytonastate.edu/current.html> (see *Student Handbook*)
http://online.daytonastate.edu/docs/acceptable_use.pdf (Florida Online)

The Division of Library and Academic Support provides the following free services to students:

Academic Support Center: The Academic Support Center (ASC) promotes learning and help students achieve their potential by providing the resources they need to become successful, independent learners. ASC centers are available on all campuses providing academic support such as tutoring, learning sessions, instructor assistance, supplemental instruction and various workshops. For more information please go to <http://www.daytonastate.edu/asc/> or email ASC@DaytonaState.edu.

College Writing Center: The College Writing Center assists students, staff, and faculty to become better writers through face-to-face or virtual consultations (up to 45 minutes) and workshops. As the hub of writing at Daytona State, staff work with all writers at any stage of the writing process—so whether you're brainstorming ideas for a psychology paper you haven't started yet, or you've revised a letter several times and you want a fresh perspective, you can bring it into the CWC. We recommend scheduling an appointment because we tend to book up quickly; call (386.506.3297) or visit our website (www.daytonastate.edu/cwc) for more information.

Library Services: Daytona State Library Services offers you many different types of resources to support your research needs (or just your curiosity). These resources include everything from thousands of [e-books](#) to [online databases](#) containing millions of full-text newspaper, magazine and scholarly journal. Many of our [resources](#) can be accessed from the web 24/7. We also have a [staff](#) of very helpful librarians who can guide you to the best resources for whatever projects you are working on. [E-mail the librarians](#), and/or call us at 386-506-3518, or check out our [website](#) and see what we can do for you!

Technical Support is available for Falcon mail, printing, web usage, Desire2Learn, and more. Students may call 386-506-4AID (4243) or e-mail falconaid@falconmail.daytonastate.edu. Local access numbers for your area are:

DeLand/Deltona	(386) 785-2000 ext. 4243
Flagler/Palm Coast	(386) 246-4800 ext. 4243
New Smyrna	(386) 427-3472 ext. 4243
Ormond/Daytona	(386) 506-4243

The Falcon Aid after hours of operation are:

Monday – Thursday	8:00 AM – 10:00 PM
Saturday	8:00 AM – 4:00 PM

Times may vary during holidays and special circumstances.

Evaluation/Assessment Methods: To successfully complete this course with the required grade of B or better, students will:

- Not miss more than 10% of the class.
- Demonstrate acceptable moral, ethical, and professional behavior.
- Perform per the United States Department of Transportation National Standard Curriculum (USDOT-NSC) 1999 EMT-Paramedic objectives.
- Acquire a minimum of 80% of the total points available.
- Successfully pass each quiz with a minimum of 70%. There will be no retest on quizzes below the minimum passing score.
- Successfully complete 50% of final skills/scenarios on the first attempt.
- If a retest on any skills/scenario is required the maximum score will be 70%.
- If a student is unsuccessful after the third attempt at a Final Skill or Final Scenario, the student will be disqualified from continuing in the program and a grade of F will be assigned.
- Quizzes can be a combination of multiple choice, fill-in the blank, matching, labeling, and/or essay.
- Successful completion of homework assignments, research papers or assignments outside of the classroom setting.

Grading Policy: Grades are based on the overall points accumulated in lab. The final letter grade will be assigned according to the number of points accumulated on final skills, final scenarios, quizzes, assignments, (planned and unplanned), and homework. No incompletes will be given for EMS 2604L.

Bonus Questions/Extra Credit: Occasionally the opportunity to earn bonus points on quizzes will be offered. However, in order to receive any bonus points the established minimum passing score of 70% must be first achieved before any bonus points are awarded.

Class Schedule: Please refer to the Lab/Lecture schedule that was provided via email.

Withdrawal Process: Students can withdraw from this class prior to the date listed in the Academic Calendar. It is not necessary to have approval from the instructor to withdraw from the course, but you should discuss the situation with the instructor prior to any action. Many times your issues and concerns can be resolved with communication. You should also check with the Office of Financial Aid to determine how this withdrawal might affect your current and future aid eligibility. If the decision has been made to withdraw, you should

1. Go to FalconNet and login
2. Go to the Registration and Records Menu
3. Go to Class Registration and continue to the next page
4. Select the term you are registered for
5. Select the class you want to withdraw from and select the Drop button

Students with Disabilities: If you need academic accommodations, such as private testing, interpreters, note takers, etc., you must give me a current letter from Disables Student Services (DSS) that verifies that you need specific accommodations. Please make an appointment with me as soon as possible to discuss the accommodations. See Daytona State Website for student disabilities for more information <http://www.daytonastate.edu/sds/> or see *Student Handbook* (page 36) at <http://www.daytonastate.edu/current.html>